



## Checklist for Important EASA Deadlines

- Final Booth Payment due..... March 1
- Exhibitor Voucher Orders..... March 1
- Enhanced Product Listing Form Due.....April 19
- Registration Deadline.....May 17
- Advanced Shipments to Warehouse.....beginning May 31  
(Deadline for shipments to arrive at warehouse is June 25)
- EAC Notification.....June 7  
(for exhibitors using a third party exhibit company)
- Housing Reservation Cut-Off..... June 3
- Lead Retrieval System Order Form.....June 7
- Furnishings and Rental Items Order Form..... June 7
- Labor Order Form..... June 7
- Exhibit Booth Food Order Form.....June 9
- Electrical/Utilities Order Form.....June 9
- Cleaning Order.....June 9
- Internet/Phone Order Form.....June 9
- Audio Visual Order Form.....June 9